

**UE/Email**  
**URGENT**

**DEPARTMENT OF POSTS**  
**OFFICE OF THE CHIEF POSTMASTER GENERAL, JHARKHAND CIRCLE,**  
**MEGHDOOT BHAWAN, DORANDA, RANCHI-834002**

To,

- 1-4. The Sr.Suptd. of POs.,S.P.Dn.,Dumka/Ranchi/Dhanbad/Singhbhum  
Dn.Jamshedpur.
- 5-8. The Suptd. of POs., Hazaribagh/Palamau Dn., Daltonganj/Giridih/Gumla.
- 9-10. The Suptd. of RMS, DH Division, Dhanbad/RN Division, Ranchi.
11. The Officer Incharge, P&T Admn. Cell, APS Centre Kamptee C/o 56 APO.

**No: R&E-16/Postman-MG/Exam/2019 Dated at Ranchi the 20.08.2019**

**Subject: Competitive Examination for recruitment to the cadre of Postman and Mail Guard from eligible MTS and GDS for the vacancy year 2018 (01.04.2018 to 31.12.2018 and 2019 (01.01.2019 to 31.12.2019)-reg.**

The Limited Departmental Competitive Examination (LDCE) limited to MTS officials and Competitive Examination limited to GDSs will be held on 29<sup>th</sup> of September, 2019 (Sunday) for recruitment to the cadre of Postman and Mail Guard for the vacancy year 2018 (01.04.2018 to 31.12.2018) and 2019 (01.01.2019 to 31.12.2019). Accordingly, applications are invited from the willing and eligible candidates in the format enclosed (**Annexure-I**). The schedule of activities of the examination is furnished hereunder: -

S.No.	Activities	Proposed Date (Schedule)
1	Date of Notification	20.08.2019 (Tuesday)
2	Last of receipt of application form at Divisional Office/Controlling Unit from eligible candidates.	05.09.2019 (Thursday)
3	Issue of admit card by DO/Head of the Units to eligible candidates.	23.09.2019 (Monday)
4	Date of Examination (Date & Time)*	29.09.2019 (Sunday)
		Paper-I   1000 hrs to 1130 hrs
		Paper-II   1135 hrs to 1235 hrs

\* Exam will commence at 10.00 AM sharp in all Circles and both the Paper-I & II will be conducted in continuity in one sitting from 1000 hrs to 1235 hrs. There will be 5 minutes break in between Paper-I & Paper-II, but, candidates cannot be allowed to leave his/her desk.

2. **Vacancies:** - Number of vacancies available under Recruiting Division/Unit wise is furnished as under: -

**Postman:** -

<b>Vacancy (ies) to be filled up amongst eligible MTS</b>									
S.No.	Name of the Division/Unit	<b>2018 (01.04.2018 to 31.12.2018)</b>				<b>2019 (01.01.2019 to 31.12.2019)</b>			
		UR	SC	ST	Total	UR	SC	ST	Total
1	S.P.Dn, Dumka	06	01	00	07	02	01	01	04
2	Ranchi	00	00	00	00	02	01	01	04
3	Dhanbad	01	00	01	02	04	01	02	07
4	Singhbhum	01	00	00	01	03	01	00	04
5	Hazaribagh	01	00	00	01	01	01	00	02
6	Palamau	00	00	00	00	01	00	01	02
7	Giridih	00	00	00	00	01	01	01	03
8	Gumla	00	00	00	00	01	00	00	01
	<b>Total</b>	<b>09</b>	<b>01</b>	<b>01</b>	<b>11</b>	<b>15</b>	<b>06</b>	<b>06</b>	<b>27</b>

<b>Vacancy (ies) to be filled up amongst eligible GDS</b>								
S.No.	Name of the Division/Unit	<b>2018 (01.04.2018 to 31.12.2018)</b>						
		UR	OBC	SC	ST	EWS	PH (out of total)	Total
1	S.P.Dn, Dumka	03	02	02	03	02	00	12
2	Ranchi	00	00	00	00	00	00	00
3	Dhanbad	02	01	00	01	00	00	04
4	Singhbhum	01	00	00	00	00	00	01
5	Hazaribagh	01	00	00	00	00	00	01
6	Palamau	00	00	00	00	00	00	00
7	Giridih	01	00	00	00	00	00	01
	<b>Total</b>	<b>08</b>	<b>03</b>	<b>02</b>	<b>04</b>	<b>02</b>	<b>00</b>	<b>19</b>

<b>Vacancy (ies) to be filled up amongst eligible GDS</b>								
S.No.	Name of the Division/Unit	<b>2019 (01.01.2019 to 31.12.2019)</b>						
		UR	OBC	SC	ST	EWS	PH (out of total)	Total
1	S.P.Dn, Dumka	03	01	01	02	01	01 (HH)	08
2	Ranchi	03	01	01	01	00	00	06
3	Dhanbad	04	02	02	03	01	00	12
4	Singhbhum	02	01	01	02	01	00	07
5	Hazaribagh	02	01	01	01	00	00	05
6	Palamau	02	01	01	00	00	00	04
7	Giridih	02	01	00	01	01	00	05
8	Gumla	01	00	00	00	00	00	01
	<b>Total</b>	<b>19</b>	<b>08</b>	<b>07</b>	<b>10</b>	<b>04</b>	<b>01 (HH)</b>	<b>48</b>

**Mail Guard: -**

<b>Vacancy (ies) to be filled up amongst eligible MTS</b>									
S.No.	Name of the Division/Unit	<b>2018 (01.04.2018 to 31.12.2018)</b>				<b>2019 (01.01.2019 to 31.12.2019)</b>			
		UR	SC	ST	Total	UR	SC	ST	Total
1	RN Dn, Ranchi	00	00	00	00	01	00	01	02
2	DH Dn, Dhanbad	00	00	00	00	00	00	00	00
	<b>Total</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>01</b>	<b>00</b>	<b>01</b>	<b>02</b>

<b>Vacancy (ies) to be filled up amongst eligible GDS</b>								
S.No.	Name of the Division/Unit	<b>2018 (01.04.2018 to 31.12.2018)</b>						
		UR	OBC	SC	ST	EWS	PH (out of total)	Total
1	RN Dn, Ranchi	00	00	00	00	00	00	00
2	DH Dn, Dhanbad	00	00	00	00	00	00	00
	<b>Total</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

<b>Vacancy (ies) to be filled up amongst eligible GDS</b>								
S.No.	Name of the Division/Unit	<b>2019 (01.01.2019 to 31.12.2019)</b>						
		UR	OBC	SC	ST	EWS	PH (out of total)	Total
1	RN Dn, Ranchi	01	00	00	00	00	00	01
2	DH Dn, Dhanbad	00	00	00	00	00	00	00
	<b>Total</b>	<b>01</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>01</b>

3. **Eligibility Criteria:** - As per the Department of Posts Postman and Mail Guard (Group C' Post) Recruitment Rules, 2018 notified in GSR 899 (E) dated 20.09.2018, the following categories of officials are eligible to appear in the examination: -

(i) Multi Tasking Staff (MTS) in Level-1 of the pay matrix with three years regular service in the grade as on 01.01.2018 for the vacancy year 2018 and 01.01.2019 for the vacancy year 2019.

(ii) Gramin Dak Sevaks (GDSs) who have worked regularly for five years in that capacity as on 01.01.2018 and 01.01.2019 and fulfilling the following conditions: -

- (a) **Educational Qualification:** - 10<sup>th</sup> Standard pass from a recognized Board.
- (b) **Age:** - Maximum age as on 01.01.2018 for the vacancy year 2018 and 01.01.2019 for the vacancy year 2019 for UR candidates shall be 50 years, for SC/ST will be 55 and for OBC is 53.
- (c) The candidate should have studied local language i.e. Hindi at least up to 10<sup>th</sup> standard.
- (d) Knowledge of working on Computer.
- (e) Candidate should have a valid license of two wheeler or light motor vehicle. Person with Disability are exempted from the possession of license. However, GDS without license to drive two wheeler or light motor vehicle shall also be allowed to appear in the examination.

**(This condition is required for recruitment to the cadre of Postman only)**

**Note: -**

- (i) Candidate belonging to Postal Division shall clearly indicate order of preference in Application form for postal divisions excluding parent division followed by RMS Divisions.
- (ii) Candidate belonging to RMS division shall clearly indicate order of preference in Application form for RMS Divisions excluding parent divisions.
- (iii) Candidate must exercise preference for all Recruiting Units for consideration in the Proforma at **Annexure-II**.
- (iv) **Order of preference (as per Annexure-II) once exercised shall not be changed.**

4. **Pattern & Syllabus of Examination: -** The examination will be conducted as per the revised pattern and syllabus circulated by Directorate vide letter no. 17-08/2018-SPB-I dated 10.05.2019 under **Annexure-B** read with letter no. 17-08/2018-SPB-I dated 20.06.2019, 26.06.2019, 28.06.2019, 11.07.2019 & 23.07.2019. Details of Pattern & Syllabus are furnished in **Annexure-III**.

**Note: -** Paper-III i.e. 'Skill test of data entry' will be conducted subsequently.

5. **Centres of Examination: -** The examination will be conducted at all Circle Headquarters/Region only. The candidates shall have to appear from the respective centres of their Circle only and under no circumstances, they be permitted to appear from other Circle centres.

6. The application of the APS candidates should be sent to the concerned Divisions only and not Circle Office.

7. This notification may be given wide publicity amongst all eligible candidates in Divisions/Units.

8. This issues with the approval of the Competent Authority.

Encls : Annexures-I, II & III.

Asstt. Director (Staff)  
O/o the Chief Postmaster General  
Jharkhand Circle Ranchi-834002.

**Annexure-I**

<p>APPLICATION FORM FOR RECRUITMENT TO THE POSTS OF POSTMAN/MAIL GUARD FOR THE VACANCY YEAR 2018 (01.04.2018 to 31.12.2018 and 2019 (01.01.2019-31.12.2019) – TO BE HELD ON 29<sup>th</sup> SEPTEMBER, 2019.</p>
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<p>Affix recent passport sized photograph duly attested by Divisional Head/Unit Head.</p>
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Note: All Particulars shall be filled up in BLOCK letters.

Sl. No.	Particulars	Detail(s)
1	Name of the candidate	
2	Male / Female	
3	Designation (MTS / GDS)	
4	Name of the Division /Unit	
5	Date of Birth (attach self-attested matriculation certificate/marks sheet)	
6	Age as on 01.01.2018 & 01.01.2019	YY/ MM / DD 01.01.2018 01.01.2019
7	Educational qualification* (Attach self -attested copies of Marks sheet)	
8	Category (UR/OBC/SC/ST/EWS)	
9	Date of entry in the Department	
10	Date of appointment as MTS / GDS on regular basis	
11	Period of regular service rendered as MTS / GDS as on 01.01.2018 & 01.01.2019	YY/ MM / DD 01.01.2018 01.01.2019
12	Whether person with disability (ies)	NO <input type="checkbox"/> YES <input type="checkbox"/>
12.1	If yes, nature of disability (ies) (OH/HH/VH/OTHERS)	
	Percentage of disability (ies)	
13	Whether working in APS (Yes/ No)	
14	Whether any penalty pending or contemplated (Yes/No) If yes, details thereof.	
15.	Language chosen for answering Questions, as specified in Annexure- E of Deptt's letter No. 17-08/2018-SPB-I dated 10.05.2019, 28.06.2019, 11.07.2019 & 23.07.2019 may be indicated.	

**DECLARATION:**

I hereby declare that the particulars furnished in the application form are true, complete and correct to the best of my knowledge and belief and will be supported by the original documents as and when required. I fully understand that in case of False/Incorrect information found at any stage, my candidature/appointment will be summarily rejected/terminated and appropriate action would be taken against me.

\*Minimum education qualification as required should be as on 01.01.2018 & 01.01.2019.

**\*\*Strike out (x) whichever is not applicable.**

DATE	
PLACE	

Signature of Candidate

I certify that I have verified the particulars of candidate from service record and found correct / incorrect. The candidature of the applicant is RECOMMENDED / NOT RECOMMENDED. In case NOT RECOMMENDED, reasons therefor.

DATE	
PLACE	

Signature of Divisional /Unit Head with designation stamp

**Annexure - II**

**Order of preference for the VACANCY YEAR 2018 & 2019**

The candidates shall indicate the order of preference of Unit /division other than the parent Unit /Division as per the eligibility of the candidate and to the extent of vacancies notified for the year 2018 & 2019 separately and to be submitted along with the application form.

Sl. No.	Name of Division	Order of preference
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
...		
...		
...		

DATE	
PLACE	

Signature of Candidate

I certify that the candidate is eligible for the vacancy year and I have verified the list of Unit /Divisions preferred by the candidate in the order of preference (except parent Unit /Division) where vacancies are notified and found correct.

DATE	
PLACE	

Signature of Divisional /Unit Head with designation stamp