

DEPARTMENT OF POSTS
OFFICE OF THE CHIEF POSTMASTER GENERAL, JHARKHAND CIRCLE,
MEGHDOOT BHAWAN, DORANDA, RANCHI-834002

NOTIFICATION

No: R&E-16/Postman-MG Exam/2020 Dated at Ranchi the 04.10.2021

Subject: Competitive Examination for appointment to the post of Postman and Mail Guard limited to MTS and GDS for the vacancy year 2021 (01.01.2021 to 31.12.2021)-reg.

The Limited Departmental Competitive Examination (LDCE) limited to MTS officials and Competitive Examination limited to GDSs will be held on **14th November, 2021 (Sunday)** for recruitment/promotion to the cadre of Postman and Mail Guard for the vacancy year 2021 (01.01.2021 to 31.12.2021). Accordingly, applications are invited from the willing and eligible candidates in the format enclosed (**Annexure-I**). The schedule of activities of the examination is furnished hereunder: -.

S.No.	Activities	Schedule of activities
1	Date of Notification	04.10.2021 (Monday)
2	Last of receipt of application form at Divisional Office/Controlling Unit from eligible candidates.	20.10.2021 (Wednesday)
3	Receipt of duly filled in Application forms at the Circle Office (Nodal Officer) to be sent by Divisional Office/Controlling Unit duly verified	29.10.2021 (Friday)
3	Issue of admit card by DO/Head of the Units to eligible candidates.	08.11.2021 (Monday)
4	Date of Examination (Date & Time)*	14.11.2021 (Sunday)
		Paper-I 1000 hrs to 1130 hrs
		Paper-II 1145 hrs to 1245 hrs

* Exam will commence at 10.00 AM sharp and both the Paper-I & II will be conducted in continuity in one sitting from 1000 hrs to 1245 hrs. There will be 15 minute's break in between Paper-I & Paper-II. but. candidates will not be allowed to leave his/her desk.

2. **Vacancies:** - Number of vacancies available under Recruiting Division/Unit wise is furnished as under:

Postman: -

S.No.	Name of the Division/Unit	Vacancy (ies) to be filled up from eligible MTS			
		UR	SC	ST	Total
1	S.P.Dn, Dumka	01	00	01	02
2	Ranchi	01	00	00	01
3	Dhanbad	01	00	00	01
4	Singhbhum	02	00	00	02
5	Hazaribagh	01	00	00	01
6	Palamau	01	00	00	01
7	Giridih	01	00	00	01
8	Gumla	02	00	00	02
	Total	10	00	01	11

Vacancy (ies) to be filled up amongst eligible GDS												
S. No	Name of the Division/Unit	Vertical					Horizontal					Total
		UR	OBC	SC	ST	EWS	PH-I	PH-II	PH-III	PH-IV & V		
1	S.P.Dn. Dumka	02	01	00	00	00	00	00	00	00	00	03
2	Ranchi	01	00	00	00	00	00	00	00	00	00	01
3	Dhanbad	01	00	00	01	00	00	00	00	00	00	02
4	Singhbhum	02	00	00	01	00	00	00	00	00	00	03
5	Hazaribagh	01	00	00	00	00	00	00	00	00	00	01
6	Palamau	01	00	00	01	00	00	00	00	00	00	02
7	Giridih	01	00	01	00	00	00	00	00	00	00	02
8	Gumla	02	00	00	01	00	00	00	00	00	00	03
	Total	11	01	01	04	00	00	00	00	00	00	17

Mail Guard: -

S.No.	Name of the Division/Unit	Vacancy (ies) to be filled up amongst eligible MTS			
		UR	SC	ST	Total
1	RN Dn, Ranchi	00	00	00	00
2	DH Dn, Dhanbad	00	00	00	00
	Total	00	00	00	00

Vacancy (ies) to be filled up amongst eligible GDS												
S. No	Name of the Division/Unit	Vertical					Horizontal					Total
		UR	OBC	SC	ST	EWS	PH-I	PH-II	PH-III	PH-IV & V		
1	RN Dn. Ranchi	00	00	00	00	00	00	00	00	00	00	00
2	DH Dn. Dhanbad	00	00	00	00	00	00	00	00	00	00	00
	Total	00	00	00	00	00	00	00	00	00	00	00

Note:-

1. Unfilled vacancies of MTS to Postman filled up by LDCE, if any, may be added to the Direct Quota filled by GDS (50% quota).
2. Unfilled vacancies of Seniority-cum-fitness quota filled up by DPC, if any, may be added to the Direct Quota filled by GDS (50% quota)

3. **Eligibility Criteria:** - As per the Department of Posts Postman and Mail Guard (Group C Post) Recruitment Rules, 2018 notified in GSR 899 (E) dated 20.09.2018 read with Postman and Mail Guard (Group 'C' Post) Recruitment (Amendment) Rule, 2020 notified in GSR 157 (E) dated 05.03.2020, the following categories of official(s) are eligible to appear in the examination: -

- (i) Multi Tasking Staff (MTS) in Level-1 of the pay matrix with three years regular service in the grade as on 01.01.2021. However, in accordance with Directorate's letter No. W-17/16/2021-SPN-I dated 20.09.2021, the relaxation in eligibility service for the vacancy year 2021 will be available as under:

Vacancy Year	Crucial date	Maximum relaxation of eligibility service delegated to the Administrative Ministry/Department
2021	01.01.2021	Upto 03 months for those who have completed eligibility service prescribed in the RRs by 31st March, 2021

- (ii) Gramin Dak Sevaks (GDSs) who have worked regularly for five years in that capacity as on 01.01.2021 and fulfilling the following conditions. However, in accordance with Directorate's letter No. W-17/16/2021-SPN-I dated 20.09.2021, the relaxation in eligibility service for the vacancy year 2021 will be available as under:

Vacancy Year	Crucial date	Maximum relaxation of eligibility service delegated to the Administrative Ministry/Department
2021	01.01.2021	Upto 03 months for those who have completed eligibility service prescribed in the RRs by 31st March, 2021

- (a) **Educational Qualification:** - 10th Standard pass from a recognized Board.
- (b) **Age:** - Maximum age as on 01.01.2021 for UR candidates shall be 50 years, for SC/ST will be 55 and for OBC is 53.
- (c) The candidate should have studied local language i.e. Hindi at least up to 10th standard.
- (d) Knowledge of working on Computer.
- (e) The person appointed to the post of Postman shall have/acquire a driving license to drive two-wheeler or three wheeler or light motor vehicle within a period of two years from the date of his appointment. However, Person with Disabilities shall be exempted from the requirement of driving license. A candidate not having valid driving license at the time of appointment shall not earn periodical increment in pay till production of such license or for a period of five years from the date of appointment whichever is earlier and after production of such license or expiry of such five years period, pay shall be restored prospectively to level pay would have reached had the periodical increment in pay was not withheld and no arrears of pay shall be paid for the intervening period [This condition is required for recruitment to the cadre of Postman only]

Note: -

- (i) Candidate belonging to Postal Division shall clearly indicate order of preference in Application form for Postal Divisions excluding parent division followed by RMS Divisions.
- (ii) Candidate belonging to RMS Division shall clearly indicate order of preference in Application form for RMS Divisions excluding Parent Divisions followed by Postal Divisions.
- (iii) Candidate must exercise preference for all Recruiting Units for consideration in the proforma at **Annexure-II**. In case preference is exercised for a limited number of units and could not be allocated to one of those units as per merit vis a vis vacancy in the category he/she belongs to, he/she will not be considered for other recruiting units not preferred even though a candidate lower in rank to him/her is considered who has opted for that unit.
- (iv) **Order of preference (as per Annexure-II) once exercised shall not be changed.**

4. **Pattern & Syllabus of Examination: -** The examination will be conducted as per the revised pattern and syllabus circulated by Directorate vide letter no. 17-08/2018-SPB-I dated 10.05.2019 under **Annexure-B** read with letter dated 10.06.2019, 20.06.2019, 26.06.2019, 28.06.2019, 11.07.2019, 23.07.2019 and letter no. 17-08/2018-SPN-I dated 09.09.2021, enclosed as **Annexure-III**.

Note: The 'Skill test of data entry' will be conducted subsequently as per the instructions issued in the Broad guideline (Annexure-B) of Directorate letter No. 34012-01-2021-DE dated 11.03.2021.

5. **Centres of Examination: -** The examination will be conducted at Circle Headquarter only. The candidates will have to appear from the respective centres of their Circle only and under no circumstances, they be permitted to appear from other Circle Centres.


6. The application of the APS candidates should be sent to the concerned Divisions only and not Circle Office.

7. This notification may be given wide publicity amongst all eligible candidates working in Divisions/Units.

8. A list of permitted candidates should be sent to this office in **Annexure-IV** (in Excel sheet).

9. This issues with the approval of the Competent Authority.

Encls : Annexure-I, II, III(in model notification) & IV.


 Asstt. Postmaster General (Staff)
 O/o the Chief Postmaster General
 Jharkhand Circle Ranchi-834002.

Copy for information and necessary action to: -

- 1-4. The Sr.Supdt. of POs.,S.P.Dn.,Dumka/Ranchi/Dhanbad/Singhbhum
Dn.Jamshedpur.
- 5-8. The Supdt. of POs., Hazaribagh/Palamau Dn., Daltonganj/Giridih/Gumla.
- 9-10. The Supdt. of RMS, DH Division, Dhanbad/RN Division, Ranchi.
11. The Officer Incharge, P&T Admn. Cell, APS Centre Kamptee C/o 56 APO


Asstt. Postmaster General (Staff)
O/o the Chief Postmaster General
Jharkhand Circle Ranchi-834002.



Annexure-I

APPLICATION FORM FOR RECRUITMENT TO THE POSTS OF
 POSTMAN/MAIL GUARD FOR THE VACANCY YEAR 2021 (01.01.2021 to
 31.12.2021 - TO BE HELD ON 14th NOVEMBER, 2021.

Affix recent
 passport sized
 photograph duly
 attested by
 Divisional
 Head/Unit Head.

Note: All Particulars shall be filled up in BLOCK letters.

Sl. No.	Particulars	Detail(s)
1	Name of the candidate	
2	Male / Female	
3	Designation (MTS / GDS)	
4	Name of the Division /Unit	
5	Date of Birth (attach self-attested matriculation certificate marks sheet)	
6	Age as on 01.01.2021	YY / MM / DD
7	Educational qualification* (Attach self-attested copies of Marks sheet)	
8	Category (UR/OBC/SC/ST/EWS)	
9	Date of entry in the Department	
10	Date of appointment as MTS / GDS on regular basis	
11	Period of regular service rendered as MTS / GDS as on 31.03.2021	YY / MM / DD
12	Whether person with disability (ies)	NO <input type="checkbox"/> YES <input type="checkbox"/>
12.1	If yes, nature of disability (ies) (OH/HH/VH/OTHERS)	
	Percentage of disability (ies)	
13	Whether working in APS (Yes No)	
14	Whether any Charge sheet penalty pending (Yes No) If yes, details thereof.	

DECLARATION:

I hereby declare that the particulars furnished in the application form are true, complete and correct to the best of my knowledge and belief and will be supported by the original documents as and when required. I fully understand that in case of False/Incorrect information found at any stage, my candidature/appointment will be summarily rejected/terminated and appropriate action would be taken against me.

*Minimum education qualification as required should be as on 01.01.2021.

****Strike out (x) whichever is not applicable**

DATE	
PLACE	

Signature of Candidate

85

I certify that I have verified the particulars of candidate from service record and found correct / incorrect. The candidature of the applicant is RECOMMENDED / NOT RECOMMENDED. In case NOT RECOMMENDED, reasons therefore.

DATE	
PLACE	

Signature of Divisional Unit Head with designation stamp

Annexure - II

Order of preference for the VACANCY YEAR 2021

The candidates shall indicate the order of preference of Unit /division other than the parent Unit /Division as per the eligibility of the candidate and to the extent of vacancies notified for the year 2021 and to be submitted along with the application form.

Sl. No.	Name of Division	Order of preference
1	Ranchi	
2	Dhanbad	
3	Singhbhum	
4	S.P.Division. Dumka	
5	Hazaribagh	
6	Palamau	
7	Giridih	
8	Gumla	
9	RMS 'RN' Division. Ranchi	
10	RMS 'DH' Division. Dhanbad	

DATE	
PLACE	

Signature of Candidate

I certify that the candidate is eligible for the vacancy year and I have verified the list of Unit /Divisions preferred by the candidate in the order of preference (except parent Unit /Division) where vacancies are notified and found correct.

DATE	
PLACE	

Signature of Divisional /Unit Head with designation stamp
